

Arrests

12016.1 CIVIL BENCH WARRANT PROCEDURE

Civil Bench Warrants (CBW) may be issued by a court pursuant to Code of Civil Procedure (CCP) 1993 to compel a witness, who has previously been properly served with a subpoena, to attend a civil proceeding. Such warrants should be addressed only to the Sheriff's Department and cannot be entered into AWSS.

- (a) Deputies shall attempt to contact the person(s) named on the civil bench warrant and notify them of the civil bench warrant.
- (b) Deputies shall provide a copy of the warrant for the person to be served.
- (c) Deputies will make notations on the trip ticket if service was completed or not.
- (d) Deputies will not make a physical arrest or cite and release on a civil bench warrant.